



**ARMY PUBLIC SCHOOL, SAGAR CANTT - 470001 (MP)**  
Affiliated to CBSE, New Delhi (School No 54009, Affiliation No 1080002)  
Mobile No 7648833102, Website - [www.apssaugor.edu.in](http://www.apssaugor.edu.in)

**VACANCIES**

Application for the session 2026-27 in Army Public School, Sagar (English Medium, CBSE Affiliated) on fixed term contract (not exceeding four academic sessions) are invited for the following posts: -

S.No	Post	Minimum Educational Qualifications	Anticipated Vacancies
(a)	TGT - Librarian	B.Lib. Science and computer literate with minimum three years' experience.	01
(b)	PRT - All Subjects	As per AWES Rules/Norms. (Refer school website for details)	02
(c)	PRT - Special Educator	Graduate with B.Ed. (Special Education)	01

**Note: -**

- Please visit our school website [www.apssaugor.edu.in](http://www.apssaugor.edu.in) regularly for educational qualifications, age criteria, salary, and other important updates.
- Interested candidates may collect the application form from the school office or download it from our website. The Last date (by hand or by post) for submission of application along with all relevant documents is **03 Feb 2026** up to 1100 hrs. No application would be accepted thereafter.
- A separate application form must be submitted for each category of post. A non-refundable registration fee of Rs 250/- (Rupees Two Hundred Fifty only) shall be paid through NEFT/RTGS/UPI directly to the Army Public School, Sagar account. A copy of the successful transaction receipt must be attached with the application form, failing which the application will be rejected. Account details are given below: -

Name : Army Public School, Cantt Sagar  
Name of Bank: State Bank of India  
Branch : Mahar Regimental Center  
Account No : 41533233740  
IFSC : SBIN0009879

- Applications will be scrutinized as per AWES/CBSE guidelines. Only shortlisted candidates will be called for interview. Candidates must mention their contact number and email ID in the application form. The list of shortlisted candidates will be published on the school website. Only hard copy applications will be accepted; applications sent by email will not be considered.

**PRINCIPAL**

## **Important Note: -**

- **Online Screening Test:** - Passing the Online Screening Test is not mandatory for appearing for the interview and evaluation of teaching skills and computer proficiency. However, OST qualified candidates will be preferred, Non-OST qualified candidates after selection to the post of a teacher, must pass the OST within two years of being appointed with a minimum overall raw score of 50% (100 Marks), failing which their appt will be terminated (the same should be endorsed in the appt letter of non-OST qualified teachers appointed)
- **CTET/TET:** - CTET/TET conducted by Central/State government is mandatory at the time of appointment as TGT/PRT. Therefore, candidates must ensure that they clear CTET/TET before their appointment as TGT/PRT. Candidates who have not qualified CTET/TET but found fit in all other aspects may be considered for appointment on vacancies which may be ADHOC in nature.
- A separate application form must be submitted for each category of post. A non-refundable registration fee of Rs 250/- (Rupees Two Hundred Fifty only) shall be paid through NEFT/RTGS/UPI directly to the Army Public School, Sagar account. A copy of the successful transaction receipt must be attached with the application form, failing which the application will be rejected.
- Proficiency in teaching in English and Hindi medium. Knowledge of Computer Application.
- **Age and Experience Criteria for Candidates:** -
  - Candidates below 40 years: No experience required.
  - Candidates aged 40–55 years: Must have experience in the relevant category.
  - For PGT posts: Experience must be as PGT/TGT. Experience as PRT will not be counted.
  - For TGT posts: Experience as PRT is acceptable, subject to extant qualifications prescribed by regulatory bodies.
  - For Army Spouses only: Experience shall be cumulative for the last 10 years.
- **Selection:** - Through a Skill Test and Panel Interview. Only shortlisted candidates will be called for interview. If the number of candidates is large, the authorities may conduct additional screening at a prior stage to manage the process efficiently.
- **Salary Details:** - As per Army Welfare Education Society Norms.
- **Conduct of Interview:** - All appointments will be made through a Local Selection Board (LSB). The Board constituted shall be responsible for the selection of teachers on a fixed-term contract basis for a period not exceeding four academic sessions. The LSB interviews will be conducted at APS, Bhopal. The tentative dates are February 2026
- The list of shortlisted candidates will be published on the school website. Shortlisted candidates may also be informed telephonically or by e-mail.
- No TA/DA will be admissible.
- Decision of School Administration & Management Committee (SAMC) will be final and abiding.

**MINIMUM QUALIFICATIONS FOR TEACHERS IN ARMY PUBLIC SCHOOLS  
Level—PGT (Eligible for teaching classes IX-XII)**

S. No	Name of Post	Post Graduate Teacher (PGT)																																																				
1.	Essential and other qualification less PGT (Computer Science), PGT (Informatics Practice) and PGT (Physical Education)	<p><b>Essential: -</b></p> <p>1. Two years Integrated Post Graduate MA/M.Sc. Course of Regional College of Education of NCERT in concerned subject with at least 50% aggregate marks.</p> <p align="center">OR</p> <p>Post-Graduation with minimum 50% marks or equivalent grade and three-year integrated B.Ed./M.Ed.</p> <p align="center">OR</p> <p>Master Degree from a recognized University with at least 50 % marks in aggregate in any of the following subjects: -</p> <table border="1"> <thead> <tr> <th>S. No</th> <th>Subject</th> <th>Educational Qualification (Master Degree)</th> </tr> </thead> <tbody> <tr> <td>(i)</td> <td>PGT English</td> <td>English</td> </tr> <tr> <td>(ii)</td> <td>PGT Hindi</td> <td>Hindi or Sanskrit with Hindi as one of the Subjects at graduation level</td> </tr> <tr> <td>(iii)</td> <td>PGT Economics</td> <td>Economics/Applied Economics/Business Economics</td> </tr> <tr> <td>(iv)</td> <td>PGT History</td> <td>History</td> </tr> <tr> <td>(v)</td> <td>PGT Geography</td> <td>Geography</td> </tr> <tr> <td>(vi)</td> <td>PGT Pol Science</td> <td>Political Science</td> </tr> <tr> <td>(vii)</td> <td>PGT Psychology</td> <td>Psychology</td> </tr> <tr> <td>(viii)</td> <td>PGT Home Science</td> <td>Home Science</td> </tr> <tr> <td>(ix)</td> <td>PGT Mathematics</td> <td>Mathematics/Applied Mathematics</td> </tr> <tr> <td>(x)</td> <td>PGT Fine Arts</td> <td>Fine Arts</td> </tr> <tr> <td>(xi)</td> <td>PGT Physics</td> <td>Physics/Electronics/Applied Physics/Nuclear Physics</td> </tr> <tr> <td>(xii)</td> <td>PGT Chemistry</td> <td>Chemistry/Bio Chemistry</td> </tr> <tr> <td>(xiii)</td> <td>PGT Biology</td> <td>Botany/Zoology/Life Science/Bio Science/Genetics/Microbiology/Bio Tech provided they have studied Botany/Zoology at graduation level.</td> </tr> <tr> <td>(xiv)</td> <td>PGT Biotechnology</td> <td>Biotechnology</td> </tr> <tr> <td>(xv)</td> <td>PGT Accountancy</td> <td>Accountancy</td> </tr> <tr> <td>(xvi)</td> <td>PGT Business Studies</td> <td>Business Studies</td> </tr> </tbody> </table>		S. No	Subject	Educational Qualification (Master Degree)	(i)	PGT English	English	(ii)	PGT Hindi	Hindi or Sanskrit with Hindi as one of the Subjects at graduation level	(iii)	PGT Economics	Economics/Applied Economics/Business Economics	(iv)	PGT History	History	(v)	PGT Geography	Geography	(vi)	PGT Pol Science	Political Science	(vii)	PGT Psychology	Psychology	(viii)	PGT Home Science	Home Science	(ix)	PGT Mathematics	Mathematics/Applied Mathematics	(x)	PGT Fine Arts	Fine Arts	(xi)	PGT Physics	Physics/Electronics/Applied Physics/Nuclear Physics	(xii)	PGT Chemistry	Chemistry/Bio Chemistry	(xiii)	PGT Biology	Botany/Zoology/Life Science/Bio Science/Genetics/Microbiology/Bio Tech provided they have studied Botany/Zoology at graduation level.	(xiv)	PGT Biotechnology	Biotechnology	(xv)	PGT Accountancy	Accountancy	(xvi)	PGT Business Studies	Business Studies
S. No	Subject	Educational Qualification (Master Degree)																																																				
(i)	PGT English	English																																																				
(ii)	PGT Hindi	Hindi or Sanskrit with Hindi as one of the Subjects at graduation level																																																				
(iii)	PGT Economics	Economics/Applied Economics/Business Economics																																																				
(iv)	PGT History	History																																																				
(v)	PGT Geography	Geography																																																				
(vi)	PGT Pol Science	Political Science																																																				
(vii)	PGT Psychology	Psychology																																																				
(viii)	PGT Home Science	Home Science																																																				
(ix)	PGT Mathematics	Mathematics/Applied Mathematics																																																				
(x)	PGT Fine Arts	Fine Arts																																																				
(xi)	PGT Physics	Physics/Electronics/Applied Physics/Nuclear Physics																																																				
(xii)	PGT Chemistry	Chemistry/Bio Chemistry																																																				
(xiii)	PGT Biology	Botany/Zoology/Life Science/Bio Science/Genetics/Microbiology/Bio Tech provided they have studied Botany/Zoology at graduation level.																																																				
(xiv)	PGT Biotechnology	Biotechnology																																																				
(xv)	PGT Accountancy	Accountancy																																																				
(xvi)	PGT Business Studies	Business Studies																																																				

**MINIMUM QUALIFICATIONS FOR TEACHERS IN ARMY PUBLIC SCHOOLS  
Level—PGT (Eligible for teaching classes IX-XII)**

S. No	Name of Post	S. No	Subject	Educational Qualification (Master Degree)
2.	PGT	(xvii)	PGT Computer Science	At least 50% marks in aggregate in any of the following: -  1. B.E or B. Tech (Computer Science/IT) from a recognized University or equivalent Degree or Diploma from an Institution/ university recognized by the Govt of India OR B.E or B Tech (any stream) and Post Graduate Diploma in Computer from recognized University. OR M.Sc. (Computer Science/ MCA or Equivalent from a recognized University. OR B.Sc. (Computer Science/BCA or Equivalent and Post Graduate degree in subject from a recognized University. OR Post Graduate Diploma in Computer and Post Graduate degree in any subject from recognized University. OR 'B' Level from DOEACC Ministry of Information and Communication Technology and Graduation.
		(xviii)	PGT Informatics Practices	At least 50% marks in aggregate in any of the following: -  B.E./B.Tech. in Computer science/IT/ Computer Engineering/ Electronics/ Electronics & Communications OR M.CA./M.Sc. Computer Science/IT OR M.Sc. Math/Physics/ Statistics and B.Sc. Computer Science/BCA/ 3yr Diploma in Computer Engineering or IT/PGDCA recognized by AICTE OR B Level from DOEACC
		<p>2. B.Ed. or equivalent degree from a NCTE recognized university / institution with minimum 50% aggregate marks. 3. Proficiency in teaching in English and Hindi. 4. Knowledge of Computer Application.</p>		

S.No	Name of Post	Educational Qualification (Master Degree)
3.	PGT (Physical Education)	<p>(a) Bachelor of Physical Education (B.P.Ed.) or Bachelor of Physical Education (BPE) or Bachelor of Science (B.Sc) in Health and Physical Education and Degree in Sports with at least 55 % marks as per National Council for Teacher Education (Recognition Norms and Procedure) Regulations, 2009.</p> <p style="text-align: center;">Or</p> <p>At least 50 % marks in the B.P.Ed. degree/B.P.Ed. (Integrated) 4 years professional degree in accordance with the and National Council for Teacher Education (Recognition Norms and Procedure) Regulations, 2007 notified on 10.12.2007).</p> <p style="text-align: center;">Or</p> <p>B.P.Ed. with at least 55 % marks or B.P.E Course (or its equivalent) of 3 years duration with at least 50% marks (in accordance with the National Council for Teacher Education Form of application for recognition, the time of submission of application, determination of norms and standards for recognition of teacher education programmes and permission to start new course or training ) Regulations, 2002 notified on 13.11.2002.</p> <p style="text-align: center;">And</p> <p>(b) M.P.Ed. of at least 2 years duration from any National Council for Teacher Education recognized Institution.</p>

**MINIMUM QUALIFICATIONS FOR TEACHERS IN ARMY PUBLIC SCHOOLS**  
**Level—TGT (Eligible for teaching classes VI-X)**

S. No	Name of Post	Trained Graduate Teacher (TGT)		
1.	Essential and other qualification required (Less TGT) (Physical Education)	<b>Essential: -</b>		
		1. Four years "Integrated Degree Course of Regional College of Education of NCERT in the concerned subject with at least 50 % marks in aggregate. OR Post-Graduation with a minimum 50% marks or equivalent grade and three-year integrated B.Ed./M.Ed. OR Bachelor Degree with at least 50 % marks in the concerned subjects/ combination of subjects and in aggregate in one of the following: -		
		<b>S. No</b>	<b>Subject</b>	<b>Educational Qualification</b>
		(i)	TGT (Sanskrit)	Sanskrit as a subject in all three years of Graduation
		(ii)	TGT (Hindi)	Hindi as a subject in all three years of Graduation
		(iii)	TGT (English)	English as a subject in all the three years of Graduation
		(iv)	TGT (S.St.)	Any two of the following: - History, Geography, Economics and Political Science of which one must be either History or Geography.
		(v)	TGT (Mathematics)	Bachelor degree in Mathematics with any two of the following subjects: - Mathematics, Physics, Chemistry, Economics, Computer Science, Statistics.
		(vi)	TGT(Science)	Bachelor degree in Science with any two of the following subjects: - Botany, Zoology, Chemistry and Physics
		(vii)	TGT (Computer Science)	BCA or Graduation in Computer Science or BE/B.Tech (Computer Science/IT) or Graduation in any subject and A level course from DOEACC, Min of Info & Communication & Technology, GOI
		2. B.Ed. from a NCTE recognized institution / University with minimum 50% marks.		
		3. Pass in Central Teacher Eligibility Test (CTET) / Teachers Eligibility Test (TET), conducted by CBSE/State Govts in accordance with the guidelines framed by the NCTE for the purpose.		
		4. Proficiency in teaching in English and Hindi medium.		
		5. Knowledge of Computer Application.		

2	TGT (Physical Education)	<p>(a) Bachelor's degree with Physical Education as an elective subject with 50% marks. OR Bachelor's degree with physical Education as an elective subject with 45 % marks and participation in National or State or Inter University competition in sports or games or athletics recognized by Association of Indian University or Indian Olympics Association. OR Bachelor's degree with 45 % marks and having participated in National or State or Inter-University sports or games or athletics. OR For deputed in-service candidate (i.e. trained Physical Education Teachers/Coaches)- Graduation with 45 % marks and at least 3 years of teaching experience as per National Council for Teacher Education (Recognition Norms &amp; Procedure) Regulations, 2009. OR Graduation in Physical Education with 40 % Mark OR Graduation with Physical Education as an elective subject with 40 % marks OR Graduate who participated school, Inter-Collegiate in sports/games or passed NCC 'C' Certification in accordance with the National Council for Teacher Education (Recognition Norms and Procedure) Regulations, 2007 notified on 10.12.2007 OR Graduation in Physical Education i.e., B.P.Ed. course (or its equivalent) of 3 years duration. OR Graduate having represented State/University in sports/games/athletics. OR Graduate who has secured 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> position in Inter-Collegiate sports/games tournaments/possessing NCC 'C' Certificate or passed basic course in Adventure Sports. OR Graduate with one-year training programme in Sports Science, Sports Management, Sport Coaching, Yoga, Olympic Education, Sports Journalism etc. (in accordance with the National Council for Teacher Education Form of application for recognition, the time limit of submission of application, determination of norms and standards for recognition of teacher education programmes and permission to start new course or training) Regulations, 2002 notified on 13.11.2002 And (b) Bachelor of Physical Education (B.P.Ed) of at least one year duration (or its equivalent) from any National council for Teacher Education recognized institution.</p>
---	--------------------------	---

**MINIMUM QUALIFICATIONS FOR TEACHERS IN ARMY PUBLIC SCHOOLS  
Level—PRT (Eligible for teaching classes I-V)**

S. No	Name of Post	Primary Teacher (PRT)
1.	Essential and other qualification required less PRT (Physical Education)	<p><b>Essential: -</b></p> <p>1. Graduate holding Bachelor's degree with at least minimum 50% marks in aggregate.</p> <p>2. B.El.Ed./ 02-year D.El.Ed.</p> <p align="center">OR</p> <p>Teachers who were already in service with Army Public Schools/APPS prior to 11 Aug 2023 with B Ed degree can also apply / continue, subject to enrolment/completion of Bridge Course launched by NCTE.</p> <p>3. Pass in Central Teacher Eligibility Test (CTET)/Teachers Eligibility Test (TET), conducted by CBSE/State Govt for PRTs in accordance with the guidelines framed by NCTE for the purpose.</p> <p>4. Proficiency in teaching in English and Hindi medium.</p> <p>5. Knowledge of Computer Application.</p>
2.	PRT (Physical Education)	<p>(a) Bachelor's degree with Physical Education as an elective subject with 50% marks.</p> <p align="center">Or</p> <p>Bachelor's degree with physical Education as an elective subject with 45 % marks and participation in National or State or Inter University competition in sports or games or athletics recognized by Association of Indian University or Indian Olympics Association.</p> <p align="center">Or</p> <p>Bachelor's degree with 45 % marks and having participated in National or State or Inter-University sports or games or athletics.</p> <p align="center">Or</p> <p>For deputed in-service candidate (i.e., trained Physical Education Teachers/Coaches)- Graduation with 45 % marks and at least 3 years of teaching experience as per National Council for Teacher Education (Recognition Norms &amp; Procedure) Regulations, 2009.</p> <p align="center">Or</p> <p>Graduation in Physical Education with 40 % Marks</p> <p align="center">Or</p> <p>Graduation with Physical Education as an elective subject with 40 % marks</p> <p align="center">Or</p> <p>Graduate who participated school, Inter-Collegiate in sports/games or passed NCC 'C' Certification in accordance with the National Council for Teacher Education (Recognition Norms and Procedure) Regulations, 2007 notified on 10.12.2007</p> <p align="center">Or</p> <p>Graduation in Physical Education i.e., B.P. Ed course (or its equivalent) of 3 years duration.</p> <p align="center">Or</p> <p>Graduate having represented State/University in sports/games/athletics.</p> <p align="center">Or</p> <p>Graduate who has secured 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> position in Inter-Collegiate sports/games tournaments/possessing NCC 'C' Certificate or passed basic course in Adventure Sports.</p> <p align="center">Or</p> <p>Graduate with one year training programme in Sports Science, Sports Management, Sport Coaching, Yoga, Olympic Education, Sports Journalism etc. (in accordance with the National Council for Teacher Education (Form of application for recognition, the time limit of submission of application, determination of norms and standards for recognition of teacher education programmes and permission to start new course or training) Regulations, 2002 notified on 13.11.2002</p> <p align="center">And</p> <p>(b) Bachelor of Physical Education (B.P.Ed) of at least one year duration (or its equivalent) from any National council for Teacher Education recognized institution.</p>

**ARMY PUBLIC SCHOOLS  
APPLICATION FOR TEACHING STAFF**

Application form for the post of PGT/TGT/PRT

School where you would like to work-

Please paste  
recent  
passport size  
colour  
photograph  
Do not staple

**1. PERSONAL DATA :**

- 1.1. Name in full (Block letters) \_\_\_\_\_
- 1.2. Son/Daughter/wife of \_\_\_\_\_
- 1.3. Date of Birth \_\_\_\_\_
- 1.4. Nationality \_\_\_\_\_
- 1.5. State \_\_\_\_\_
- 1.6. Address -----  
-----  
-----  
-----
- 1.7. Contact Details: -  
Landline No (with STD Code) -----  
Mob No -----  
Email ID -----

**2. PRESENT /PREVIOUS OCCUPATION:**

- 2.1. Designation of Post \_\_\_\_\_
- 2.2. Name and Address of Institution/Organization \_\_\_\_\_
- 2.3. Designation of superior in-charge  
Contact No of superior (for verification if need be) \_\_\_\_\_
- 2.4. Period of notice you will have to give, if selected? \_\_\_\_\_
- 2.5. What salary are you drawing? \_\_\_\_\_

**3 FAMILY LIFE**

- 3.1. Marital status Single/Married/Widowed
  - 3.2. If married/widowed Name & occupation of spouse
- No of children with age and sex

4. **EDUCATIONAL RECORDS: School, College or University**

Give details of all exams starting from Secondary School onwards

Examination	Marks Obtained	Percentage	Division	Year of passing	Subjects taken	Name of University/ Board/Institute

**Graduation/Post Graduation through correspondence or regular \_\_\_\_\_**

5. Have you cleared OST: \_\_\_\_\_ CTET/TET: \_\_\_\_\_  
(date) (date)
6. Name of classes you would prefer to teach with subjects:-  
6.1. Classes \_\_\_\_\_ 6.2. Subjects: \_\_\_\_\_
7. Training in NCC, Scouts, Music/Art, Dramatics or other such activities, Give rank, status/proficiency achieved.....
8. Merit Scholarship won? If so what? \_\_\_\_\_
9. Languages you can read write and speak fluently.  
9.1. \_\_\_\_\_ 9.2. \_\_\_\_\_ 9.3. \_\_\_\_\_
10. Any books/articles written? If so, give their titles/ Magazines in which published?  
\_\_\_\_\_
11. **EXPERIENCE.** Fill the particulars in chronological order starting with your appointment (if there is not enough space attach a separate sheet).

Experience as PGT in years (Exact dates to	School/College	Subject taught	Classes taught	No of pupils taught	Total Exp in Years
From To					
Experience as TGT year (Exact dates to					
From To					
Experience as PRT year (Exact dates to					
From To					

Include any other post held which are relevant to the field of Education

12. **APTITUDE:**

- 12.1. Subject(s) which you enjoy teaching most? \_\_\_\_\_
- 12.2. Other area (Cultural activities): \_\_\_\_\_

- 13. 13.1. Can you take indoor/outdoor games with boys and girls?  
 Indoor Boys : \_\_\_\_\_ Outdoor Boys: \_\_\_\_\_  
 Girls : \_\_\_\_\_ Girls: \_\_\_\_\_  
 Which major games do you play? \_\_\_\_\_

14. **HEALTH:**

- 14.1. What kind of health do you keep?.....
- 14.2. Do you need any medical treatment/assistance for the disease you are suffering from \_\_\_\_\_
- 14.2. Are you differently abled? Give details

15. **CO-CURRICULAR ACTIVITIES/GAMES AND SPORTS**

What co-curricular activities can you teach? \_\_\_\_\_

16. **COMPUTER KNOWLEDGE**\_(Separate sheet can be att.)

- 16.1. Have you done any degree/diploma in computer give details:
- 16.2. Any experience on working on computer Details.
- 16.3. Do you own a personal Laptop, if yes give details:
- 16.4. Your knowledge of computer hardware :

17. **OTHER ACTIVITES**

- 17.1. In answering please indicate personal characteristics, interests and aspirations you have which you believe will be valuable to this institution:  
 17.1.1 \_\_\_\_\_  
 17.1.2. \_\_\_\_\_  
 Give names of two references, which should know you well personally and have an intimate knowledge of your work (not relatives)
- 17.2. Name \_\_\_\_\_ (b) Name \_\_\_\_\_  
 Address \_\_\_\_\_ Address \_\_\_\_\_

18. I have / have not been selected at the CSB Interviews held at \_\_\_\_\_ on \_\_\_\_\_ and I have been /have not been selected for appointment at \_\_\_\_\_.

**Agreement:**

- 19. If appointed:-  
 19.1. I agree to abide by the AWES Rule and Regulation for Army Public Schools  
 19.2. I undertake to serve the school till the end of the final term, ie upto the finalization of the results of the class taught or a period specified/ fixed by the management.  
 19.3. I confirm that I am aware that my services would be liable to transfer in organizational interest at the discretion of the management.  
 19.4. I solemnly state the all the above particulars/statements are true to the best of my knowledge and belief.

Date .....

.....  
(Signature of applicant)

**INSTRUCTIONS FOR FILLING THE TEACHERS SELECTION  
APPLICATION FORM: ARMY PUBLIC SCHOOL, SAGAR**

1. Please download and print the Application Form from website.
2. Fill the name of only one school in a cluster.
3. All details at Ser 1 (Personal data) are mandatory. Fill up in Block Capitals.
4. Paste one recent coloured passport size photograph on the form and attach one additional photograph for Call Letter.
5. Send by hand or by post. No applications will be accepted via e-mail.
6. Please ensure fee payment of Rs. 250/- (Rupees Two Hundred Fifty Only) Non-refundable, along with all the necessary documents as given below.

7. **OTHER INSTRUCTIONS: -**

- 7.1 Clearly mention the post applied for.
- 7.2 Clearly mention your mobile number and e-mail ID.
- 7.3 Enclose hard copies of the following documents in the order given below:
  - Copy of 10th Class Mark Sheet
  - Copy of 12th Class Mark Sheet
  - Copy of UG Degree (BA/B.Com/B.Sc) Final Year Mark Sheet with subject(s)
  - Copy of PG Degree (MA/M.Com/M.Sc) Final Year Mark Sheet with subject(s)
  - Copy of B.Ed (minimum 50%) / 2-Year D.El.Ed Mark Sheet
  - Copy of CTET Certificate
  - Copy of AWES Online Screening Test (OST) Certificate (if applicable)
  - Copies of all Experience Certificates (if applicable)
  - Copy of DCA / PGDCA Certificate (if applicable)
  - Copies of any other relevant certificates (if applicable)
  - Serving Certificate, in case of Army Spouse
- 7.4 Enclose a copy of the receipt of registration fee of Rs. 250/- (Rupees Two Hundred Fifty Only) Non-refundable.
- 7.5 The application form must be duly signed by the applicant.
- 7.6 Age limit (as on 01 April):
  - Fresh candidates: Maximum 40 years
  - Experienced candidates: Maximum 57 years (Must have a minimum of 05 years of teaching experience in the last 10 years, including Ex-Servicemen).